

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
East Terrace, Euxton, Chorley. PR7 6TE.
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoodsparishcouncil.org.uk
www.claytonlewoodsparishcouncil.org.uk



11th March 2019

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18th March at 7.30pm at Chorley Business Centre, Euxton.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

1. **To receive and accept apologies.**
2. **Declaration of Interest.**
3. **Public Participation (None Indicated)**
4. **To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 18th February 2019 (copy attached).**
5. **Matters Arising**
6. **Parish Council Election Arrangements 2019**
(Paperwork Available to Take Away)
7. **Reports**
 1. **Environment Committee Meeting held on 28th January 2019**
Licence Referral St Helen's Well and right of way Whittle Spinney (£1.00)
 2. **Play and Leisure Committee Meeting held on 5th February 2019**
 - Review of Security Summer Fair 2019 (2 officers versus 3 recommended by Security Firm £17.50 per hour per officer)
 - Update on Cunnery Meadow Play Area Development

3. Finance Committee Meeting held on Monday 18th March 2019

- CIL Update
- Bowling Green Water and Electric Bill Update £4,500
- Grant Application from Two Trees Community Garden Group £1312.00
- Annual NJC Increase Employee (1) 442.05 per annum
- Annual NJC Increase Employee (2) £301.27 per annum
- Annual Pay Award 5 Lengthsmen £7.83 to £8.21 per hour (Increase of £474.24 per year)

4. Management Committee Meeting held on Monday 18th March 2019 Report Performance Review of Office Staff

8. Accounts for Payment.

*Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.
Late Accounts List (To be tabled at Meeting)*

<u>Paym't Method/ Chq No.</u>	<u>March 2019 Accounts</u>	<u>£</u>
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone (£3.59 + £29.34)	£32.93
B/T	BT Business Bill Office Phone and Broadband	71.42
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	HMRC Tax and NI Contributions	537.42
B/T	Office Phone Equipment	29.93
B/T	North West Mowers	385.27
B/T	Allan Fielden CLW Bowling Green Expenses	48.00
00117	Chorley Business and Technology Centre (Stamps)	8.04
Total without late Accounts		£4,831.20

9. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

1. Application no. [18/00917/FULMAJ](#)

Proposal: Erection of 87 dwellings on land to south of Nell Lane

Location: Land adjoining Cuerden Residential Park Nell Lane Cuerden

2. Application no. [19/00041/FUL](#)

Proposal: Change of use of land to domestic garden use and erection of shed and log store.

Location: Land 25M West Of 325 Preston Road Clayton-Le-Woods

3. Application no. [19/00148/TPO](#)

Proposal: Application for works to protected trees. Chorley BC TPO 1 (Clayton-le-Woods) 1984 -T10 Oak - Fell subject to conditional replacement

Location: 99 Maypark Bamber Bridge Preston

4. Application no. [19/00168/DIS](#)

Proposal: Application to discharge condition 19 (As-built Dwelling Emission Rate) attached to planning permission 16/00374/FULMAJ - Erection of 33 dwellings including associated garages and infrastructure.

Location: Land 80M North of Swansey Lane And Bounded By The Elms Swansey Lane

5. Application no. [19/00075/FULMAJ](#)

Proposal: Change of use from hotel to 14 flats.

Location: Brook House Hotel 662 Preston Road

6. Application no. [19/00190/FUL](#)

Proposal: Subdivision of current single dwelling into two separate dwellings

Location: 7 Radburn Brow Clayton-le-Woods

10. Correspondence

1. Letter from resident regarding Private Businesses and Speeding issues Lancaster/Shady Lane
2. Letter from resident regarding Vandalism and Dog Fouling Lancaster Lane
3. Letter from John Clayton and William Frith Charities (Nomination Required)

11. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 15th April 2019 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.

Date for Committee Meetings

Communications Committee: 19th March 2019 at 7.00pm

Finance Committee: Meeting to be arranged

Environment Committee: Meeting to be arranged

Play and Leisure Committee: Meeting to be arranged

Management Committee: Meeting to be arranged